

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0101 CITY COUNCIL**  
**0001 LEGISLATION & RECORDKEEPING**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-02 PERMANENT WAGES	245,492	245,492	245,492	250,198
0001-08 LONGEVITY	2,588	2,588	2,588	2,692
0001-12 FICA	18,978	18,978	18,978	19,346
<b>Line Item Detail</b>				
1 FICA				19,346.09
		Line Items Total		19,346.09
0001-14 PENSION	23,962	23,962	23,962	22,063
<b>Line Item Detail</b>				
1 MMO				22,063.05
		Line Items Total		22,063.05
0001-16 INSURANCE - EMPLOYEE GRP	75,291	75,291	75,291	77,115
<b>Line Item Detail</b>				
1 INS				77,115.00
		Line Items Total		77,115.00
0001-26 PRINTING	3,000	3,000	2,000	3,000
<b>Line Item Detail</b>				
1 Copier Usage				3,000.00
		Line Items Total		3,000.00
0001-28 MILEAGE REIMBURSEMENT	300	300	0	300
<b>Line Item Detail</b>				
1 Mileage Reimbursement Expense				300.00
		Line Items Total		300.00
0001-32 PUBLICATIONS & MEMBERSHIP	485	485	0	485
<b>Line Item Detail</b>				
1 Publications and membership service fees				485.00
		Line Items Total		485.00
0001-34 TRAINING & PROF. DEVELOP	5,000	5,000	323	5,000
<b>Line Item Detail</b>				
1 Training and Professional Development Services				5,000.00

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<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
		Line Items Total		5,000.00
0001-40 CIVIC EXPENSES	1,500	4,712	3,000	1,500
<b>Line Item Detail</b>				
1 Civic Expenses				1,500.00
		Line Items Total		1,500.00
0001-46 OTHER CONTRACT SERVICES	193,500	344,088	170,000	193,500
<b>Line Item Detail</b>				
1 City's annual financial audit				143,500.00
2 Contingency funds for legal and other consulting services				50,000.00
		Line Items Total		193,500.00
0001-50 OTHER SERVICES & CHARGES	12,500	12,500	8,261	12,500
<b>Line Item Detail</b>				
1 Other Services & Charges including:				12,500.00
Legal Ads				
City Council Photography				
Watson Skinner Memorial Award				
		Line Items Total		12,500.00
0001-68 OPERATING MATERIALS & SUPP	700	700	538	700
<b>Line Item Detail</b>				
1 Operating Materials & Supplies				350.00
2 Office Supplies				350.00
		Line Items Total		700.00
0001-72 EQUIPMENT	7,150	9,775	7,150	7,150
<b>Line Item Detail</b>				
1 Equipment				7,150.00
		Line Items Total		7,150.00
<b>Total LEGISLATION &amp; RECORDKEEPING</b>	<b>590,446</b>	<b>746,871</b>	<b>557,583</b>	<b>595,549</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0201 OFFICE OF THE MAYOR**  
**0001 EXECUTIVE MANAGEMENT**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-02 PERMANENT WAGES	528,966	528,966	528,966	472,234
<b>Line Item Detail</b>				
1 Adjustment to bring the Mayor's position to \$95,000.				-4.00
		Line Items Total		-4.00
0001-04 TEMPORARY WAGES	20,000	20,000	0	20,000
<b>Line Item Detail</b>				
1 Part-time clerk				20,000.00
		Line Items Total		20,000.00
0001-08 LONGEVITY	3,241	3,241	3,241	2,706
0001-12 FICA	41,251	41,251	41,251	37,863
<b>Line Item Detail</b>				
1 FICA				37,862.91
		Line Items Total		37,862.91
0001-14 PENSION	55,912	55,912	55,912	51,480
<b>Line Item Detail</b>				
1 MMO				51,480.45
		Line Items Total		51,480.45
0001-16 INSURANCE - EMPLOYEE GRP	175,679	175,679	175,679	179,935
<b>Line Item Detail</b>				
1 INS				179,935.00
		Line Items Total		179,935.00
0001-22 TELEPHONE	1,000	1,000	1,000	1,000
<b>Line Item Detail</b>				
1 Internet Service for Cultural Center				1,000.00
		Line Items Total		1,000.00
0001-26 PRINTING	5,000	5,000	677	1,000
<b>Line Item Detail</b>				
1 Printer Usage per IT				1,000.00
		Line Items Total		1,000.00
0001-28 MILEAGE REIMBURSEMENT	0	100	50	100

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000 GENERAL  
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0201 OFFICE OF THE MAYOR  
0001 EXECUTIVE MANAGEMENT

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
<b>Line Item Detail</b>				
1 Mileage reimbursement				100.00
		Line Items Total		100.00
0001-30 RENTALS	10,800	10,800	10,800	10,800
<b>Line Item Detail</b>				
1 This office pays for rental at the Cultural Center at Alliance Hall. The charge is \$900 a month.				10,800.00
		Line Items Total		10,800.00
0001-32 PUBLICATIONS & MEMBERSHIP	2,750	2,750	2,750	2,750
<b>Line Item Detail</b>				
1 Various city-related issues. Membership for "Foundation Directory On-line" for grant management.				1,850.00
2 ICMA Membership				900.00
		Line Items Total		2,750.00
0001-34 TRAINING & PROF. DEVELOP	12,000	11,900	4,000	12,000
<b>Line Item Detail</b>				
1 Mayor will be attending various meetings for the PA Municipal League, United States Conference of Mayors, National League of Cities during the year. Many miscellaneous meetings are held in Harrisburg and Washington, D.C. relating to government procedures, legislative issues, developmental planning, etc. that the Mayor attends.				12,000.00
		Line Items Total		12,000.00
0001-40 CIVIC EXPENSES	0	210	210	250
<b>Line Item Detail</b>				
1 Staff Attendance at Community functions				250.00
		Line Items Total		250.00
0001-42 REPAIRS & MAINTENANCE	0	436	436	0
0001-46 OTHER CONTRACT SERVICES	5,000	3,850	2,000	5,000
<b>Line Item Detail</b>				
1 This account is used at the descretion of the Mayor to provide various professional services for the city.				5,000.00
		Line Items Total		5,000.00
0001-50 OTHER SERVICES & CHARGES	4,000	4,504	4,000	4,000
<b>Line Item Detail</b>				

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**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0201 OFFICE OF THE MAYOR**  
**0001 EXECUTIVE MANAGEMENT**

<b><i>Account Number</i></b>	<b><i>2019 Budget</i></b>	<b><i>2019 Adj. Budget</i></b>	<b><i>2019 A&amp;E</i></b>	<b><i>2020 Prop. Budget</i></b>
<b><i>Line Item Detail</i></b>				
1 Miscellaneous expenses				4,000.00
		Line Items Total		4,000.00
0001-68 OPERATING MATERIALS & SUPP	2,500	2,500	2,500	2,500
<b><i>Line Item Detail</i></b>				
1 This account is used for daily operating materials and supplies in the office.				2,500.00
		Line Items Total		2,500.00
<b>Total EXECUTIVE MANAGEMENT</b>	<b>868,099</b>	<b>868,099</b>	<b>833,472</b>	<b>803,618</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0301 CITY CONTROLLER**  
**0001 AUDIT AND COMPLIANCE**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-02 PERMANENT WAGES	124,878	124,878	124,878	127,114
0001-04 TEMPORARY WAGES	15,000	15,000	15,000	15,000
<b>Line Item Detail</b>				
1 Part-time Clerk				15,000.00
		Line Items Total		15,000.00
0001-08 LONGEVITY	526	526	526	630
0001-12 FICA	10,741	10,741	10,741	10,920
<b>Line Item Detail</b>				
1 FICA				10,919.92
		Line Items Total		10,919.92
0001-14 PENSION	7,987	7,987	7,987	14,709
<b>Line Item Detail</b>				
1 MMO				14,708.70
		Line Items Total		14,708.70
0001-16 INSURANCE - EMPLOYEE GRP	50,194	50,194	50,194	51,410
<b>Line Item Detail</b>				
1 INS				51,410.00
		Line Items Total		51,410.00
0001-26 PRINTING	250	250	142	150
<b>Line Item Detail</b>				
1 Printer Usage per IT				150.00
		Line Items Total		150.00
0001-28 MILEAGE REIMBURSEMENT	100	100	100	100
<b>Line Item Detail</b>				
1 Mileage reimbursement for travel to outside bureaus for audits				100.00
		Line Items Total		100.00
0001-32 PUBLICATIONS & MEMBERSHIP	700	900	850	1,000
<b>Line Item Detail</b>				
1 Memberships and subscriptions for AuditNet; Institute of Internal Auditors; and, Association of Local Government Auditors				1,000.00

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**0301 CITY CONTROLLER**  
**0001 AUDIT AND COMPLIANCE**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
		Line Items Total		1,000.00
0001-34 TRAINING & PROF. DEVELOP	1,600	1,600	1,500	1,600
<b>Line Item Detail</b>				
1 ACL Training Webinars, Local Institute of Internal Auditors, and GFOA seminars				1,600.00
		Line Items Total		1,600.00
0001-46 OTHER CONTRACT SERVICES	700	450	0	0
0001-50 OTHER SERVICES & CHARGES	1,200	800	688	1,000
<b>Line Item Detail</b>				
1 Funds to support the Intern Program				1,000.00
		Line Items Total		1,000.00
0001-68 OPERATING MATERIALS & SUPP	750	1,200	724	1,500
<b>Line Item Detail</b>				
1 Office supplies as needed throughout the year and office furniture.				1,500.00
		Line Items Total		1,500.00
<b>Total AUDIT AND COMPLIANCE</b>	<b>214,626</b>	<b>214,626</b>	<b>213,330</b>	<b>225,133</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0501 LAW**  
**0001 LEGAL SERVICES**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-02 PERMANENT WAGES	479,362	479,362	479,362	588,354
0001-04 TEMPORARY WAGES	39,000	39,000	39,000	40,000
<b>Line Item Detail</b>				
1 Part-time Solicitor				40,000.00
		Line Items Total		40,000.00
0001-08 LONGEVITY	738	738	738	1,186
0001-12 FICA	39,057	39,057	39,057	48,160
<b>Line Item Detail</b>				
1 FICA				48,159.81
		Line Items Total		48,159.81
0001-14 PENSION	55,912	55,912	55,912	51,480
<b>Line Item Detail</b>				
1 MMO				51,480.45
		Line Items Total		51,480.45
0001-15 Employee - Health Insurance Opt Out	1,500	1,500	1,500	1,500
<b>Line Item Detail</b>				
1 Medical Opt Out Adj				-8.00
		Line Items Total		-8.00
0001-16 INSURANCE - EMPLOYEE GRP	175,679	175,679	175,679	179,935
<b>Line Item Detail</b>				
1 INS				179,935.00
		Line Items Total		179,935.00
0001-26 PRINTING	2,300	2,300	565	800
<b>Line Item Detail</b>				
1 Printer usage				800.00
		Line Items Total		800.00
0001-28 MILEAGE REIMBURSEMENT	600	600	300	600
<b>Line Item Detail</b>				
1 Mileage Toll & Travel (CLE/Court)				600.00
		Line Items Total		600.00



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**0501 LAW**  
**0001 LEGAL SERVICES**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-32 PUBLICATIONS & MEMBERSHIP	12,750	12,750	12,750	14,136
<b>Line Item Detail</b>				
1 Lexis Advance Legal Research				7,045.84
2 Bar Association Membership (PT)				250.00
3 Bar Association Membership (FT)				2,100.00
4 PA Attorney License Fees (PT)				125.00
5 PA Attorney License Fees (FT)				1,000.00
6 Lehigh County System Access Fee				350.00
7 PACER				125.00
8 Westlaw Legal Research Books				1,500.00
9 Bar Association Inn of Court Membership				250.00
10 Paralegal certification and membership				190.00
11 IMLA Membership				1,200.00
		Line Items Total		14,135.84
0001-34 TRAINING & PROF. DEVELOP	3,695	3,695	3,695	2,660
<b>Line Item Detail</b>				
1 Annual CLE Requirements				2,160.00
2 Paralegal continuing education requirements				500.00
		Line Items Total		2,660.00
0001-44 LEGAL SERVICES	65,000	65,000	65,000	210,500
<b>Line Item Detail</b>				
1 Outside Legal Counsel				200,000.00
2 Bond counsel				8,000.00
3 Trexler-related litigation				2,500.00
		Line Items Total		210,500.00
0001-50 OTHER SERVICES & CHARGES	8,000	8,000	8,000	0
0001-68 OPERATING MATERIALS & SUPP	3,500	3,500	3,500	1,000
<b>Line Item Detail</b>				
1 Office Supplies not stocked internally				1,000.00
		Line Items Total		1,000.00

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0501 LAW**  
**0001 LEGAL SERVICES**

<b><i>Account Number</i></b>	<b><i>2019 Budget</i></b>	<b><i>2019 Adj. Budget</i></b>	<b><i>2019 A&amp;E</i></b>	<b><i>2020 Prop. Budget</i></b>
0001-72 EQUIPMENT	0	0	0	1,000
<b><i>Line Item Detail</i></b>				
1 Misc. equipment as needed				1,000.00
		Line Items Total		1,000.00
<b>Total LEGAL SERVICES</b>	<b>887,093</b>	<b>887,093</b>	<b>885,058</b>	<b>1,141,311</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0609 GENERAL AND CIVIC**  
**0001 GENERAL AND CIVIC**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-30 RENTALS	131,634	131,634	131,634	134,918
<b>Line Item Detail</b>				
1 Municipal garage rent (Vultee St) Jan-Oct				111,965.20
2 Municipal garage rent (Vultee St) Nov. - Dec.				22,952.86
		Line Items Total		134,918.06
0001-32 PUBLICATIONS & MEMBERSHIP	70,071	70,071	70,071	70,071
<b>Line Item Detail</b>				
1 PLCM - PA ILeague of Cities and Municipalities and PELRAS				47,319.00
2 National league of cities				9,010.00
3 US conf of mayors				12,242.00
4 Sister Cities				1,500.00
		Line Items Total		70,071.00
0001-40 CIVIC EXPENSES	76,000	80,500	80,500	50,000
<b>Line Item Detail</b>				
1 LV senior citizens				15,000.00
2 Liberty Bell Shrine of Allentown				500.00
3 Friends of the Parks				5,500.00
4 Social and Heritage Organizations				29,000.00
		Line Items Total		50,000.00
0001-41 ARTS EXPENSES	50,000	50,000	50,000	0
0001-44 LEGAL SERVICES	80,000	80,000	80,000	50,000
<b>Line Item Detail</b>				
1 Unbudgeted Legal Counsel				50,000.00
		Line Items Total		50,000.00
0001-46 OTHER CONTRACT SERVICES	235,000	235,000	235,000	235,000
<b>Line Item Detail</b>				
1 Allentown Parking Authority				125,000.00
2 PA unemployment insurance benefits				110,000.00
		Line Items Total		235,000.00

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**000 GENERAL**  
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**0609 GENERAL AND CIVIC**  
**0001 GENERAL AND CIVIC**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
0001-50 OTHER SERVICES & CHARGES	630,420	630,420	610,420	268,245
<b>Line Item Detail</b>				
1 County and school district R/E taxes owed by city for city-owned property.				11,725.00
2 New Employee PMRS Enrollment				2,000.00
3 Stormwater fee for city-owned property				254,520.00
		Line Items Total		268,245.00
0001-55 PROPERTY REPAIRS	40,000	40,000	40,000	40,000
<b>Line Item Detail</b>				
1 Repairs/renovations as needed to city-owned rental properties				40,000.00
		Line Items Total		40,000.00
0001-78 CONTINGENCY	150,000	15,200	15,200	150,000
<b>Line Item Detail</b>				
1 Unbudgeted Expenses - Finance Director approval needed for the use of these funds.				150,000.00
		Line Items Total		150,000.00
0001-84 CAPITAL FUND CONTRIBUTION	1,273,500	1,273,500	1,273,500	833,000
<b>Line Item Detail</b>				
1 Residential Street Construction - Project 1748 Microsurfacing roads				300,000.00
2 LCA Projects: Automatic Meter Reading - Proj. #1227 \$370,000 - Inoperable Valve Project #1805				50,000.00
3 City Match to Trexler Capital Contribution - Proj #2211 Irving Pool Improvements				108,000.00
4 Bogart's Bridge grant match				375,000.00
		Line Items Total		833,000.00
0001-88 INTERFUND TRANSFERS	12,829,492	13,375,492	13,375,492	15,159,781
<b>Line Item Detail</b>				
1 Transfer to Risk Fund for Property and Casualty expenses				3,447,256.00
2 Debt Fund Transfer				8,706,963.00
3 Transfer to Equipment Fund Annual Lease Payments				471,355.00
4 Transfer to Equipment Fund IT Equipment Replacement				280,000.00

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**0609 GENERAL AND CIVIC**  
**0001 GENERAL AND CIVIC**

<b>Account Number</b>	<b>2019 Budget</b>	<b>2019 Adj. Budget</b>	<b>2019 A&amp;E</b>	<b>2020 Prop. Budget</b>
<b>Line Item Detail</b>				
5 Transfer to Equipment Fund Police IT Equipment- \$50,000 for PSSI ICIS/RMS \$87,000 for MDTs \$50,000 for Nimble Storage \$75,000 Street Cameras				262,000.00
6 Transfer to Hamilton St. Dam Maintenance Fund				1,000.00
7 Transfer to Equipment Fund Rolling Stock New Purchases				1,348,350.00
8 Loan Installment 4 of 7 Payment to Solid Waste Fund				642,857.00
		Line Items Total		15,159,781.00
<b>Total GENERAL AND CIVIC</b>	<b>15,566,117</b>	<b>15,981,817</b>	<b>15,961,817</b>	<b>16,991,015</b>

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